

EXTRACT

**THE ADMISSION REGULATIONS FOR TRAINING IN EDUCATIONAL
PROGRAMS OF HIGHER EDUCATION – BACHELOR, SPECIALIST AND
MASTER PROGRAMS AT FEDERAL STATE BUDGETARY EDUCATIONAL
INSTITUTION OF HIGHER EDUCATION “ROSTOV STATE MEDICAL
UNIVERSITY”
OF THE MINISTRY OF HEALTHCARE OF THE RUSSIAN FEDERATION
FOR 2024/2025 ACADEMIC YEAR
(Amended by Order No. 552 of 14.12.2023)**

I. General provisions

1. The admission regulations for training in Bachelor, Specialist and Master programs (hereinafter referred to as the Regulations) specify the admission of citizens of the Russian Federation, foreign citizens and stateless persons (hereinafter referred to as applicants) for training in Bachelor, Specialist and Master programs to Federal State Budgetary Educational Institution of Higher Education “Rostov State Medical University” of the Ministry of Healthcare of the Russian Federation (hereinafter referred to as RostSMU).

2. RostSMU announces admission for training in Bachelor, Specialist and Master programs for foreign citizens and stateless persons for educational programs:

- Specialty 31.05.01 General Medicine - full-time education. The period of training is 6 years;

- Specialty 31.05.02 Pediatrics - full-time education. The period of training is 6 years;

- Specialty 31.05.03 Stomatology - full-time education. The period of training is 5 years;

- Specialty 33.05.01 Pharmacy - full-time education. The period of training is 5 years;

- Specialty 31.05.01 General Medicine in “English-medium”. The period of training is 6 years.

3. Applicants are admitted for training in educational programs providing that they have education of an appropriate level which can be proved by:

secondary general education certificate or secondary professional education certificate or higher education certificate and qualifications certificate when applying for training in Specialist and Bachelor programs;

4. Applicants are admitted for training to the first course.

5. Admission is conducted on a competitive base:

Bachelor and Specialist programs (except for persons eligible for admission without entrance examinations) - based on the results of the Unified State Exam (hereinafter referred to as the USE) which is recognized as the results of entrance examinations and the results of entrance tests conducted by RostSMU independently in cases established by the Regulations;

RostSMU sets the following priority of entrance examinations for ranking the lists of applicants (hereinafter referred to as the priority of entrance examinations):

31.05.01 General Medicine, 31.05.02 Pediatrics, 31.05.03 Stomatology, 33.05.01 Pharmacy - Chemistry, Biology, (in Russian);

RostSMU sets the maximum number of points for each entrance examination: Chemistry-100 points, Biology-100 points, the Russian language-100 points, Mathematics - 100 points, Social studies-100 points, Public health entrance test-100 points; and the minimum number of points confirming the successful completion of the entrance examination (hereinafter referred to as the minimum number of points): Chemistry - 36 points, Biology – 36 points, Russian language– 36 points.

7. The one-type competition specified in subparagraph 2 of paragraph 6 of the Regulations is conducted in the following ways:

- 1) in the specialty or field of training as a whole;

- 2) in one or more educational programs within the specialty or field of study (hereinafter referred to as one-type educational programs).

8. RostSMU may apply various methods of conducting a one-type competition for various admission conditions.

9. The list of entrance examinations, minimum and maximum number of points, special rights provided in Clause 4 and 12 of the Article 71 of the Federal Law No. 273- FZ and special advantages are established for all competitions within one enrollment requirement specified in subparagraph 2 of paragraph 6 of the Regulations.

10. The terms of admission for training are established by RostSMU:

1) in Bachelor and Specialist programs (except for the persons specified in subparagraph 1.1. of this paragraph):

- the starting date of the admission application and documents receipt required for admission is June 20, 2024;
- the deadline for the documents receipt based on the results of entrance examinations conducted independently by RostSMU is July 10, 2024;
- the deadline for the documents receipt without entrance examinations conducted by RostSMU– July 25, 2024.
- the deadline for entrance examinations conducted by RostSMU– July 25, 2024.
- the period of publication of the competition lists and enrollment for training (hereinafter referred to as enrollment) in accordance with paragraph 82-82.1 of the Regulations;

1.1) Specialist programs - under contracts of paid educational services for training in a foreign language (mastering the educational program in the intermediary language “English-medium”):

- the starting date of the documents receipt is September 23, 2024;
- the deadline for the documents receipt based on the results of other entrance examinations conducted by RostSMU is October 25, 2024;
- the deadline for entrance examinations conducted by RostSMU (hereinafter referred to as the deadline for the documents receipt and entrance examinations) is October 25, 2024;
- the period of publication of the competition lists and enrollment for training in accordance with paragraph 84.2 of the Regulations;

11. RostSMU may conduct additional admission to vacant places until 31.10.2024.

II. The establishment of the list and forms of entrance examinations in Bachelor and Specialist programs.

... 13. RostSMU independently determines the form and list of entrance examinations for persons entering based on secondary vocational or higher education (hereinafter referred to as entering based on vocational education). For each general educational entrance examination established in accordance with paragraph 1 of paragraph 12 of the Regulations, RostSMU establishes an entrance examination corresponding to it for those entering based on vocational education (hereinafter referred to as the entrance test based on vocational education);

14. Applicants specified in this paragraph may take general entrance examinations conducted by RostSMU independently (including persons entering training based on secondary vocational education):

1) whether the applicant participated in the USE exam or not:

- a) disabled people (including disabled children);
- b) foreign citizens;

2) subjects in which the applicant did not pass the USE during the calendar year; if the applicant received a document on secondary general education in a foreign organization.

Applicants specified in this paragraph may use the results of the USE (if available) along with passing general entrance examinations conducted by RostSMU independently.

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III. The number of higher education organizations, specialties and (or) training programs for simultaneous admission for training in Bachelor and Specialist programs

18. Applicant has the right to enroll in Bachelor and Specialist programs simultaneously in 5 higher education institutions.

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VII. Informing about admission for training

37. RostSMU is obliged to familiarize the applicant and (or) his parents (legal representatives) with the documents and information specified in clause 2 of Article 55 of the Federal Law No. 273-FZ.

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39. RostSMU ensures the functioning of telephone lines and a section of the official website for responding to requests related to reception.

40. Information about number of applications submitted for admission for training and lists of persons who submitted documents required for admission (hereinafter referred to as persons who submitted documents) for each competition are posted and updated daily on the official website.

VIII. The receipt of documents required for admission

41. Applicant applies with all the necessary documents (hereinafter referred to as the documents required for admission). RostSMU accepts documents necessary for admission and the application for consent for personal data processing which contains consent to the processing of personal data allowed by the applicant for distribution (disclosure to an indefinite range of persons) given in accordance with Article 10.1 of Federal Law No. 152-FZ of July 27, 2006 "About personal data".

Applicant who has applied for admission (hereinafter referred to as the application for admission) may amend it or submit a second (next) application for admission in other enrollment requirements no later than the day of completion of the documents receipt established by paragraph 4 of subparagraph 1 of paragraph 10 of the Regulations.

42. The application for admission must provide a certification of the following facts by the personal signature of the applicant:

1) awareness of the need to indicate reliable information in the application for admission and the submission of original documents;

2) awareness of the admission regulations approved by RostSMU independently, as well as with the documents and information specified in part 2 of Article 55 of Federal Law No. 273-FZ;

3) ...

4) when applying for Bachelor and Specialist programs:

confirmation of simultaneous submission of applications for admission to no more than 5 higher education institutions including RostSMU;

when submitting several applications for admission to RostSMU - confirmation of simultaneous submission of applications for admission to RostSMU in specialties and (or) training programs, the number of which does not exceed the maximum number of specialties and (or) training programs for simultaneous participation in the competition established by RostSMU;

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46. When applying for admission applicants must submit the following documents:

1) identity and citizenship document (a passport of a citizen of the Russian Federation, certifying the identity of a citizen of the Russian Federation outside the territory of the Russian Federation);

2) A standard document compliant with the requirements specified in paragraph 3 of the Regulations (may submit a document of a foreign state on education with a certificate of recognition of a foreign education, except in cases when recognition of a foreign education is not required in accordance with the legislation of the Russian Federation and (or) an international treaty).

Applicant can submit one or more documents of the established sample;

3) a document confirming registration in the system of individual (personalized) accounting (if available);

4) for applicants specified in subparagraph "a" of subparagraph 1 of paragraph 14 of the Regulations with intention to take general educational entrance examinations conducted

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9) other documents (submitted applicant's discretion);

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48. The document of a standard form is submitted (sent) together with the documents required for admission no later than the day of completion of the documents receipt established by the fourth paragraph of subparagraph 1 of

paragraph 10 of the Regulations. The approval certificate of a foreign education (if necessary) is submitted with the document of a standard form.

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51. The application for admission is submitted in Russian.

Documents in a foreign language must be translated into Russian, unless otherwise provided by an international treaty of the Russian Federation.

Documents received in a foreign country must be legalized, unless otherwise provided by an international treaty of the Russian Federation or the legislation of the Russian Federation.

52. The documents required for admission are submitted (sent) to RostSMU in one of the following ways:

- 1) applicants submit documents to RostSMU personally;
- 2) applicants sent documents to RostSMU through public postal operators;
- 3) applicants download documents in electronic form through the electronic information system of RostSMU, as well as through the Portal of Government Services of the Russian Federation.

The place of documents receipt submitted personally by applicants: 344022, Rostov region, Rostov-on-Don, Nakhichevansky av., 29, the Admission Committee. The deadline for documents receipt is specified in paragraph 10 of the Regulations.

If the documents required for admission are submitted to RostSMU personally the applicant is given a filing receipt.

53. RostSMU verifies the accuracy of the information specified in the application for admission and the authenticity of the submitted documents contacting the relevant state information systems, state (municipal) bodies and organizations.

54. The applicant has the right to apply for revocation of submitted documents at any stage of admission (hereinafter referred to as revocation of documents). Applicant who is not included in the number of enrolled persons has the right to apply for revocation of the original document of the standard form (hereinafter referred to as the revocation of the original).

When revoking documents, applicant is excluded from the lists of persons who submitted documents, the lists of applicants and is not subject to enrollment (excluded from the number of enrolled persons).

When revoking the original, applicant is not excluded from the lists of persons who submitted documents, the lists of applicants. The previously submitted application for consent to admission (if any) is valid.

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IX. Entrance examinations conducted by RostSMU

57. RostSMU conducts independently:

- entrance examinations on the basis of vocational education;
- general education entrance examinations for persons specified in paragraph 14 of the Regulations;
- entrance examinations for training in Master degree program.

The results of the entrance examinations conducted by RostSMU independently are valid for admission to the next academic year.

Applicant passes each entrance examination only once. If several subjects are set for the general educational entrance examination, the applicant can take the entrance examination once for each subject.

58. Entrance examinations are conducted in Russian, as well as in English (for citizens entering for training in “English medium”).

59. RostSMU conducts entrance examinations in-person and (or) using remote technologies (subject to identification of applicants when they pass entrance examinations). The format of the entrance examinations is set by RostSMU in the schedule of entrance examinations no later than June 1, 2024.

60. One entrance examination is conducted simultaneously for all applicants or at different times for different groups of applicants (as these groups are formed).

61. One entrance examination is conducted per day for each group. Applicant he may be given the opportunity to take more than one examination per day.

62. Persons who haven't passed the entrance examinations for a valid reason (illness or other documented circumstances) are allowed to take the entrance examination in another group or in a margin day.

63. If an applicant violates Admission Rules during the entrance examination, the authorized officials of RostSMU have the right to cancel the results of the entrance examinations by an appropriate act.

64. The results of the entrance examinations are posted on the official website no later than the third working day after the entrance examinations. The results may be sent to the appropriate e-mail address specified by the applicant in the application for admission.

When the results of a written entrance examination are announced, applicant has the right to look through the results and evaluation of his work on the day of the announcement of the results of the entrance examination or during the next working day.

65. According to the results of the entrance examination conducted by RostSMU independently, the applicant has the right to file an appeal to RostSMU about the violation of the established procedure for conducting the entrance examination and (or) disagreement with the received assessment of the results of the entrance examination.

The rules for filing and considering appeals are established by RostSMU.

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XI. The formation of applicants' lists enrolled for training

74. RostSMU forms a separate list of applicants for each competition (hereinafter referred to as the competition list) based on the results of the documents receipt and entrance examination (if they are conducted). The competition lists are published on the official website and on the Portal of Government Services of the Russian Federation and are updated daily at least 5 times a day in the period from 9 o'clock to 18 o'clock local time until the day following the day of the completion of admission applications receipt.

The competitive list includes:

competitive list of applicants without entrance examinations (in Bachelor and Specialist programs);

a competitive list of applicants with the results of the USE and (or) entrance examinations conducted by RostSMU independently (hereinafter referred to as the results of entrance examinations) who have scored at least the minimum number of points.

Enrollment for training in Bachelor and Specialist programs based on the results of entrance examinations is carried out to places left after enrollment without entrance examinations within the framework of the corresponding competitive list.

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77. The competitive list of applicants for training in Bachelor and Specialist programs based on the results of entrance examinations is ranked in the following way:

1) in descending order of the number of competitive points as the sum of points for each entrance examination and for individual achievements;

2) if the number of competitive points is equal - in descending order of the number of points for the results of entrance examination, and then, if necessary, in descending order of the number of points for the results of individual entrance examination, in accordance with the priority of entrance examination established by RostSMU;

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79. Enrollment is carried out in accordance with the competitive list until the specified number of places is filled.

Enrollment is carried out in one or more stages. At each stage of enrollment RostSMU sets the completion date of consent statement receipt.

80. Applicants who have submitted a consent statement in the period from the starting date of the application receipt to the day of completion of consent statement receipt provided that:

when applying for training under contracts of paid educational services the applicant submitted a document of a standard form (the original document or its certified copy or its copy with the original),

The consent statement specifies the enrollment requirements to a specific competition according to the results of which the applicant wants to be enrolled.

Applicants can submit consent statement in RostSMU under various enrollment requirements.

RostSMU accepts consent statements and documents daily until 18 o'clock local time until the day of completion of consent statement receipt admission inclusive.

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83. The order (orders) for admission is issued by RostSMU.

84. When applying for training in Bachelor and Specialist programs in full-time education within admission quotas:

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84.1 When applying for training under contracts of paid educational services in Bachelor and Specialist program in full-time education:

1) The competitive lists are published on July 27, 2024;

2) Enrollment can be carried out in several stages before filling the specified number of places:

2.1) 1st stage:

- the last date of consent statements submission from applicants is August 03, 2024;

- the competitive lists are posted on the official website with the allocation of lists of persons recommended for admission at the first stage by the Admission Committee on August 05, 2024;

- the conclusion of contracts of paid educational services with applicants included in the lists of persons recommended for admission by the Admission Committee at the first stage is completed on August 17, 2024;

- the order (orders) for admission of applicants included in lists of persons recommended for admission at the first stage and who have signed a contract of paid educational services is issued on August 08, 2024;

2.2) 2nd stage (before filling the specified number of places (if any):

- the last date of consent statements submission from applicants is August 03, 2024;

- the admission lists of applicants with the allocation of lists of persons recommended for admission by the Admission Committee at the second stage is posted on the official website on August 08, 2024;

- the conclusion of contracts of paid educational services with applicants included in the lists of persons recommended for admission by the Admission Committee at the second stage is completed on August 10, 2024;

- the order (orders) for admission of applicants included in the lists of persons recommended for admission at the second stage and who have signed a contract of paid educational services is issued on August 12, 2024.

3) places that have become vacant due to the fact that persons enrolled at the first (second) stage of enrollment are excluded from the number of enrolled applicants are added to the places of the second (third) stage of enrollment;

4) Applicant may submit a consent to admission any number of times.

5) If the submission of consent statement under contracts of paid educational services to Bachelor and Specialist programs in full-time education is carried out in the presence of a previously submitted consent statement under contracts of paid educational services to Bachelor and Specialist programs in full-time education, the applicant submits statement of waiver of enrollment in accordance with the previously submitted consent statement. The statement of waiver of enrollment is the basis for the exclusion of the applicant from the list of enrolled students.

84.2 The admission under contracts of paid educational services to Specialist program for training in a foreign language (mastering the educational program in the intermediary language “English-medium”):

1) The list of applicants is published on October 28, 2024;

2) Enrollment can be carried out in several stages (if necessary) before filling the specified number of places:

- October 30, 2024 - is the deadline of submission of consent statement;

- the order for admission of applicants is issued on October 31, 2024;

3) Places that have become vacant due to the fact that persons enrolled at the first stage of enrollment are excluded from the number of enrolled applicants are added to the places of the second stage of enrollment;

- 4) Applicant may submit a consent statement to admission any number of times;
- 5) The statement of waiver of enrollment is the basis for the exclusion of the applicant from the number of enrolled applicants.

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88. When applying for training under contracts of paid educational services, the number of places may be exceeded. RostSMU enrolls all applicants who have scored at least the minimum number of points for training or sets the number of competitive points required for enrollment (hereinafter referred to as the established number of competitive points) and enrolls applicants who have scored at least the minimum number of points and have the number of competitive points (the number of points for each entrance examination and for individual achievements) at least the established number of competitive points.

XIII. Admission of foreign citizens and stateless persons

98. Foreign citizens and stateless persons have the right to get higher education at the expense of budget appropriations in accordance with international treaties of the Russian Federation, Federal Laws or within the quota for education of foreign citizens (hereinafter referred to as quota for education of foreign citizens) and stateless persons established by the Government of the Russian Federation and also at the expense of funds of individuals and legal entities in accordance with contracts of paid educational services.

99. Admission of foreign citizens for training within the education quota is carried out in accordance with the Federal Executive Authority responsible for the development of state policy and legal regulation in the field of education. Admission of foreign citizens for training within the education quota is carried out by another order of RostSMU.

100. Foreign citizens who enroll for training on the basis of international treaties submit documents confirming their assignment to the number of persons specified in the relevant international treaties in addition to the documents specified in paragraph 46 of the Regulations.

101. Foreign citizens and stateless persons who are compatriots living abroad (hereinafter referred as compatriots) submit originals or copies of documents provided in Article 17 of Federal Law No. 99-FZ of May 24, 1999 "On the State Policy of the Russian Federation in Relation to Compatriots Abroad" in addition to the documents specified in paragraph 44 of the Regulations...

Compatriots do not have special rights for admission to Bachelor degree or Specialist programs provided in accordance with Federal law No. 273-FZa, unless otherwise provided by an international agreement of the Russian Federation.

102. RostSMU establishes general entrance examinations in chemistry and biology and conducts a separate competition for these places for admission of foreign citizens and stateless persons for training in Specialist programs under contracts of paid educational services.

RostSMU allocates the number of places for admission based on the results of entrance examinations for foreign citizens and holds a separate competition for these places.

Foreign citizens and stateless persons may enroll for training based on the results of entrance examinations for foreign citizens or according to the results of entrance examinations specified in paragraphs 12-14 of the Regulations. In the consent statement the applicant indicates in accordance with the results of which competition he wants to be enrolled.

103. When submitting documents foreign citizens or stateless persons submit an

original or a copy of an identity document, citizenship, or a document certifying the identity of a foreign citizen in the Russian Federation or the identity of a stateless person in the Russian Federation in accordance with subparagraph 1 of paragraph 46 of the Regulations and Article 10 of the Federal Law of July 25, 2002. No. 115-FZ “On the Legal Status of Foreign Citizens in the Russian Federation”.